**October 26**

Agenda: Discuss division of tasks

Tasks to work on:

* Look into how data should be cleaned and formatted to run FP-growth algorithm using the SPMF library (Kelvin)
* Look into how to visualise the results (Winnipeg Open Source Portal has some visualisation tools). The results will be seasonal trends, frequent service requests, etc.(Shika)
* Look into how we should decide on the minimum support threshold (Mei)
  + Has to be a formal method of deciding the threshold
  + Look at what system is used in other FP projects
  + Could also be dependent on our data
* Look into how anomaly detection would be implemented, find a convenient library to use, also look into how the data should be cleaned and formatted (Aiden)

Low priority:

* Create a barebones structure for our final report (intro, contributions, references, etc.)
* Create a barebones presentation

**Next meeting: Nov 2 @ 2pm**

* **Will decide on a timeline to follow in next meeting**